

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814
(916) 445-7046



July 31, 1981

ALL-COUNTY LETTER NO. 81-81

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: \$1 MILLION RESPITE DAY CARE AGREEMENT

REFERENCE:

As provided in Chapter 798, Statutes of 1980 (SB 863), the Department of Social Services (DSS) is entering into a one-year agreement with the Department of Education (SDE) to secure additional funding for Child Protective Services (CPS) respite day care. The agreement will provide \$1 million in additional state funds for respite day care for county welfare departments. No county match is required. The contract is for fiscal year 1981/82.

Funds are to supplement respite day care resources available to welfare departments through SDE and Title IV-B. However, day care secured under this agreement shall be limited to respite day care as defined in this letter:

Respite Day Care services provide care and protection to children in their own homes or in licensed facilities away from their homes for part of a 24-hour period. Respite day care is provided as part of the CPS plan when a determination is made that periodically separating a child from his/her parents for part of a 24-hour period would benefit the parent-child relationship by reducing the strain felt by the parent or when separation would allow the parent to participate in counseling, training or other activities designed to prevent the recurrence of abuse, neglect, and exploitation.

Services under this agreement are available to any child who is age 14 or under and a recipient of CPS. The agreement requires that a case review be performed at least every 90 days without exception to determine continued need for CPS when respite day care services are delivered. Reimbursement under the agreement for respite day care is limited to the lesser of actual costs or established maximum rates. Counties will be notified of the applicable maximum as soon as possible by All-County Letter.

The agreement requires that funding supplement existing respite day care. In order to assure such supplementation and to efficiently allocate funds based on need, counties must complete and submit the attached Certification of Need (Attachment A). The certification should reflect the county's FY 81/82 estimated need for the period between July 1, 1981 and June 30, 1982. Counties should submit the certification to DSS by August 31, 1981. Reimbursement for expenditures will not be available until final execution of the agreement with SDE, at which time DSS will notify the county in writing of its approved allocation.

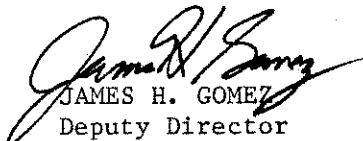
As a basis for requests, counties have been provided tentative allocations (Attachment B). This allocation was determined based on county population 0 - 17 years of age with counties being provided a \$2,000 base amount. Counties' allocations will be based on this tentative allocation or the amount indicated on the Certification of Need and the availability of funds. Reallocation subsequent to this will be contingent upon the availability of residual funds, county requests, and actual need.

Funding provided pursuant to the interagency agreement is limited to direct service costs. Funding is not available for administrative costs or for the staff activities involved in the arrangement of respite care. The time spent arranging for the provision of respite day care should be reported to Line C-6 on the Social Worker Time Study (DFA 46). Actual respite care expenditures should be reported on the Quarterly Administrative Expense Claim as a Group III, 2, Operating Cost and identified as "Respite Day Care."

Counties are required to submit a quarterly statistical report (Attachment C) on the utilization of services under this agreement. These forms were submitted previously under separate cover. If counties no longer have the previously mailed forms, they may use Attachment C as a master for duplication.

For further information, contact your Family and Children's Services Management Consultant at 445-7653 (ATSS 485-7653). Questions about the Certification of Need or the county allocation methodology should be directed to Debra Windham at (916) 323-0270 (ATSS 473-0270). Questions about statistical reporting should be directed to Kip Steely at (916) 323-2330 (ATSS 473-2330).

Sincerely,


JAMES H. GOMEZ
Deputy Director
Adult and Family Services

Atch.

cc: CWDA

ATTACHMENT A: CERTIFICATION OF NEED-RESPITE DAY CARE

Submit this Certification to:
Department of Social Services
Attn: Debra Windham
Fiscal Policy and Procedures Bureau
744 P Street, M.S. 13-81
Sacramento, CA 95814

I, _____, am the Director of the _____ (herein-
Name Name of County
after referred to as "COUNTY") county welfare department and as such I am the
official responsible for the administration of the public social service programs
including Children's Protective Services in and for COUNTY. In my official
capacity I certify as follows: 1) I am not in violation of any of the
provisions of Sections 1090 to 1096 inclusive of the Government Code; 2) The
estimate of need for respite day care in the amount of \$_____ represents
COUNTY'S best estimate of unmet need in COUNTY for respite day care for FY 81/82,
which unmet need is eligible for funding under the provisions of Chapter 798,
Statutes of 1980 and ACL # 81-81; 3) Any funds allocated to COUNTY pursuant to
this certificate of need will be expended in accordance with the provisions of
Chapter 798, Statutes of 1980 and ACL # 81-81.

Signed the _____ day of _____ 1981 at _____,
City
_____ County, California.
Name of County

Signature
County Welfare Director

ATTACHMENT B: COUNTY ALLOCATIONS

FY 81/82 TENTATIVE ALLOCATION
FOR RESPITE CARE

Alameda	\$ 43,997
Alpine	2,000
Amador	2,000
Butte	4,973
Calaveras	2,000
Colusa	2,000
Contra Costa	27,523
Del Norte	2,000
El Dorado	3,552
Fresno	23,453
Glenn	2,000
Humboldt	4,502
Imperial	5,203
Inyo	2,000
Kern	18,154
Kings	3,850
Lake	2,000
Lassen	2,000
Los Angeles	303,885
Madera	3,034
Marin	7,997
Mariposa	2,000
Mendocino	3,091
Merced	6,490
Modoc	2,000
Mono	2,000
Monterey	12,058
Napa	3,571
Nevada	2,000
Orange	81,744
Placer	5,146
Plumas	2,000
Riverside	28,166
Sacramento	32,275
San Benito	2,000
San Bernardino	39,082
San Diego	76,339
San Francisco	18,163
San Joaquin	14,726
San Luis Obispo	5,088
San Mateo	21,898
Santa Barbara	11,530
Santa Clara	57,245
Santa Cruz	6,912
Shasta	5,021
Sierra	2,000
Siskiyou	2,000
Solano	10,445

ATTACHMENT B: COUNTY ALLOCATIONS (continued)

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Sonoma	\$ 11,654
Stanislaus	12,298
Sutter	2,381
Tehama	2,000
Trinity	2,000
Tulara	12,106
Tuolumne	2,000
Ventura	25,613
Yolo	4,397
Yuba	2,438
Grand Total	\$1,000,000

Within 20 days after each reporting period return to:

DEPARTMENT OF SOCIAL SERVICES
Statistical Services Branch
744 P Street, M.S. 12-84
Sacramento, CA 95814

CHILD PROTECTIVE SERVICES (CPS)
QUARTERLY STATISTICAL REPORT
FOR THE SUPPLEMENTAL RESPIRE DAY CARE AGREEMENT

Directions:

Fill out columns (2) through (4) and blanks at the bottom on this form.

Report each child only once on this form. No child may be counted under more than one billing category.

Count each child served in the quarter only once. A child served in the prior quarter and continuing into the current quarter will be counted once in the current quarter.

COUNTY	
REPORT QUARTER	
FROM:	TO:

(1)	(2)	(3)	(4)
TYPE OF CPS CHILD	NUMBER OF CHILDREN SERVED IN THIS QUARTER	NUMBER OF HOURS	NUMBER OF CHILDREN DENIED SERVICE THIS QUARTER DUE TO LACK OF FUNDS
Under 2 years of age			
Handicapped (2-14 years)*			
Severely Handicapped (2-14 years) **			
Limited or non-English speaking (Age 2 through Kindergarten)			
Other children at risk of abuse, neglect, or exploitation (2-14 years)			

* **Handicapped Children:** Children who are mentally retarded, hard of hearing, deaf, speech-impaired, visually handicapped, emotionally disturbed, or orthopedically impaired, and who require the special attention of adults in a child care setting.

** **Severely Handicapped Children:** Children having a physical, mental or emotional handicap of such severity that they cannot be adequately or appropriately served in a regular child care and development program, and who require the services of persons with some special training and experience.

From:		COUNTY DEPARTMENT
CONTACT PERSON		
ADDRESS		TELEPHONE NUMBER
TEMP 1481 (6/81)		